

# ANTICIPATED

## JOB OPPORTUNITY ANNOUNCEMENT AVIANO AIR BASE, ITALY NON-US APPROPRIATED FUND POSITION

ANNOUNCEMENT NO. 35-22

OPENING DATE: 25 July 2022

CLOSING DATE: 5 August 2022

Applications are being accepted for the position listed below. When applying, refer to this announcement by number. For further information, contact the Aviano Civilian Personnel Office (CPO) at DSN 6328328 or commercial 0434308328. The Application Form USAFE-AFAFRICA714 can be downloaded from the CPO website [www.31fss.com/civilian-personnel-section](http://www.31fss.com/civilian-personnel-section) by clicking on "Forms and Information"; the application form will be found at the bottom of the list of document. It will need to be filled out and e-mailed with pertinent documentation to the following address: [31fw.LNstaffing@us.af.mil](mailto:31fw.LNstaffing@us.af.mil). Applicants will need to ensure they receive an e-mail from the Aviano CPO indicating that the documentation has been acquired; otherwise they will need to call commercial 0434308328 no later than COB Monday 8 August 2022.

**TITLE, SERIES, GRADE AND SALARY: Safety and Occupational Health Manager, Q-0018-Q1/  
Q2 Trainee  
(Permanent - 40 hours per week)**

Monthly gross salary euro 3.862,69

Monthly gross salary euro 3.541,36

Q-Q1	BP	pm	euro	1.647,48
	3EL	pm	euro	1.596,87
	CONT	pm	euro	534,66

Q-Q2 Trainee	BP	pm	euro	1.504,63
	3EL	pm	euro	1.418,39
	CONT	pm	euro	534,66

**LOCATION: 31<sup>st</sup> Fighter Wing, Commander's Office/CC, Aviano Air Base, Italy**

**MAJOR DUTIES:** The primary purpose of this position is to manage the base-level Italian Safety and Occupational Health (S&H) program in accordance with the Decreto Legislativo No. 81/08 and subsequent provisions issued by the Italian Government to implement the European Directives pertaining to the safeguard of the employees' health and the promotion of the safe conditions in the work environment, to include its ramifications in the 81/08 law (safety and health measures for construction projects/sites) and in the 818/84 law (fire protection) and their updates. The Italian S&H program is extended to all of the Foreign National (FN) employees working in the installation or in geographically-separated units and remote areas under the 31<sup>st</sup> Fighter Wing area of responsibility, to include personnel working for tenants and contractors as well as other FN personnel serviced by the Aviano Civilian Personnel Office. The S&H program involves various and dispersed locations, a numerous FN workforce and substantial number of diverse hazards (such as chemicals, noise, vibration, weight lifting, etc.) in consultation with the supervisor who sets the available resources for this program, identifies program objectives, priorities and schedules. Plans, develops, organizes, coordinates and evaluates the S&H activities necessary to the overall management of the program. Exercises significant initiative and resourcefulness in developing appropriate technical solutions and recommendations, also adapting proven safety and occupational health techniques. Develops and issues plans, instructions and procedures establishing technical and administrative safety and occupational health requirements. Serves as advisor and consultant on safety and occupational health matters contemplated under the Italian protection and prevention law in the work environment. Makes recommendations that frequently become official installation policy and may impact a wide range of agency safety activities. Performs periodic inspections, evaluations and surveys of facilities, equipment and operations, in order to determine employees' safety and

health risks and needs. Evaluates a variety of complex unconventional health and occupational safety problems, and on occasion, highly-unconventional situations (such as the assessment of risk and development of appropriate solutions for the repositioning of activities and local national employees at “clear zone” sites during war situations or for the response to potential terrorist and non-conventional weapons attacks). Determines risk assessment of the hazardous processes/conditions identified; assesses findings and determines risk priorities; evaluates potential or actual consequences and determines applicable methods and procedures for controlling or eliminating hazards. Documents and reviews inspection findings, initiates appropriate program improvements based on findings and prepares formal reports for dissemination to appropriate parties. Plans alternative course of specialized action to resolve hazardous conditions and unsafe working practices modifying and extending accepted principles and practices where available precedents are not directly applicable. Formulates interim and final solutions in accordance with the Italian occupational safety and health regulations, while seeking proper harmonization with the US safety and occupational health laws and requirements. Prepares supplements to regulations and manuals and develops specialized local regulations defining mishap prevention, based on interpretation and/or adaptation of the Italian safety and health regulations, as also derived from the applicable European directives. Considers local and higher command instructions and policies, as well as those formulated by other US Federal Government agencies to promote cooperation with other safety and occupational health specialists/managers with the objective of harmonization between the US and FN safety and health management programs. Evaluates new trends for policy development or for further inquiry and study leading to new methods for eliminating or controlling serious hazards to life and health. Coordinates with other installation offices, such as Wing Safety and Judge Advocate, Civil Engineering Squadron (Construction Management, Fire Department, Environmental, etc.), Aerospace Medicine Squadron (Bioenvironmental), Contracting Squadron, Civilian Personnel Office, the Base Competent Physician and unit safety representatives regarding comprehensive occupational health matters affecting FN personnel. Devises specialized operating practices involving diverse but recognized hazards. Performs quality assurance evaluation of the Competent Physician contract. As the expert for the Italian safety and occupational health program in accordance with the 81/08 law applicable Region State Agreements, reviews plans and specifications for new construction, major building alteration, demolitions and/or changes in installation equipment. Within the area of competence, identifies potential safety and health hazards and recommends engineering design changes not included in the original project plans. Provides technical recommendations to eliminate or control safety hazards in the repair and maintenance of installation facilities and equipment and to assure adequate fire prevention. Develops specialized operating practices affecting construction matters associated with diverse but recognized hazards and attends pre-construction conferences to brief contractor on safety requirements. Plans investigations and analyzes mishap and hazardous conditions to determine origin, causes contributing elements and prepares written evaluation reports concerning findings. Work operations and environmental conditions involve a substantial number of diverse hazards that include those with potential for significant severity. Compiles and analyzes mishap data, identifies trends and develops comprehensive recommendations to reduce or eliminate mishaps. Establishes, develops and maintains effective working relationships with on-base and local community organizations, government officials, agencies, representatives of professional societies and national safety associations and other individuals regarding the Italian S&H program. Meets with key customers and host nation coordinating officials to obtain and exchange factual information; to influence, motivate and encourage individuals to adopt or comply with safety and occupational health standards, practices and procedures; to develop and promote cooperative efforts; to foster a positive image of the installation with regard to compliance with the 81/08 requirements. Indicates available training sources or material and provides technical safety training/instruction to senior leadership, supervisors, employees and/or unit safety representatives on a wide range of proper safety laws and practices. Uses a wide variety of formal training materials, such as online media, handouts, publications, exhibits, protective devices and visual aids to provide and/or reinforce information related to safe work practices, accident prevention techniques and mishap reporting requirements. For further information, please contact the Civilian Personnel Office.

#### Reference 81/2008 Italian Legislative Decree Qualification Standards

#### QUALIFICATIONS:

**AT THE Q-Q1 LEVEL:** As a minimum, interested applicants must possess a comprehensive knowledge of the European and Italian safety and occupational health principles, practices, procedures, laws, regulations and current legislative issues and trends acquired through a “Laurea di primo Livello” in “Ingegneria civile e ambientale”, “Ingegneria dell’informazione”, “Ingegneria industriale”, “Scienze dell’architettura”, “Scienze e

tecniche dell'edilizia", "Scienze delle professioni sanitarie della prevenzione" or in other related fields from a recognized Italian university, including completion of the training courses required by the Italian safety regulations. In addition, applicants must possess at least 1 (one) year of specialized experience equivalent to the next lower grade level and which has equipped the applicant with the particular knowledge, skills and abilities to successfully perform the duties of the position to be filled. Specialized experience must be in or related to the position to be filled. Applicants must submit a copy of their university certificate from a recognized university listing all the exams and grades.

**AT THE Q-Q2 TRAINEE LEVEL:** As a minimum, interested applicants must possess a comprehensive knowledge of the European and Italian safety and occupational health principles, practices, procedures, laws, regulations and current legislative issues and trends acquired through a "Laurea di primo Livello" in "Ingegneria civile e ambientale", "Ingegneria dell'informazione", "Ingegneria industriale", "Scienze dell'architettura", "Scienze e tecniche dell'edilizia", "Scienze delle professioni sanitarie della prevenzione" or in other related fields from a recognized Italian university, including completion of the training courses required by the Italian safety regulations. In addition, applicants must possess at least 1 (one) year of specialized experience equivalent to the next lower grade level and which has equipped the applicant with the particular knowledge, skills and abilities to successfully perform the duties of the position to be filled. Specialized experience must be in or related to the position to be filled. Applicants must submit a copy of their university certificate from a recognized university listing all the exams and grades.

Excellent command of the English and Italian languages is required, subject to testing.

**IF THE POSITION IS FILLED BELOW THE FULL PERFORMANCE LEVEL, THE SELECTED CANDIDATE MAY BE NON-COMPETITIVELY PROMOTED AFTER ALL TRAINING AND EXPERIENCE REQUIREMENTS OF THE NEXT HIGHER LEVEL HAVE BEEN MET.**

**APPLICANTS MUST ENSURE THAT ALL QUALIFYING EXPERIENCE IS DOCUMENTED IN THEIR APPLICATION.** Experience which is not on file at the closing date of the announcement will not be considered.

**EQUAL EMPLOYMENT OPPORTUNITY:** All qualified candidates will receive equal consideration for this position without regard to race, color, sex, religion, national origin or physical handicap. The supervisor having jurisdiction over the vacancy will be responsible for selection.

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